

BOARD OF ASSESSMENT APPEALS TOWN OF EAST WINDSOR, CT

GENERAL GUIDELINES FOR BOARD OF ASSESSMENT APPEAL SEPTEMBER MOTOR VEHICLE APPLICATIONS

1. The Application form must be completed in full and received at the September at the Hearing session.
2. Hearings are held on a first come – first served basis. A sign-in sheet will be provided.
3. If appealing more than one account – a separate Application for Appeal must be filed for each.
4. At the time of your Hearing, you must be prepared to leave copies of all documentation presented to the Board of Assessment Appeals for their review and records.
5. You must explain to the Board of Assessment Appeals that your property has been assessed too high as of the current Grand List date. If appealing on the basis of high mileage, please bring proof (oil change &/or garage receipt/bill) dated at or about the October 1 Grand List date. Pictures and other documents may be submitted, and the vehicle may also be brought in for an inspection by the Board members.
6. All documentation presented, both written and oral, is subject to the Freedom of Information Act.
7. If you send an agent to represent you in your appeal, you must provide the authorization for the agent to act on your behalf. (Agent's Certification is located on the bottom of the Appeal Application form)
8. Appeals from the decision of the Board of Assessment Appeals are to be served in accordance with Connecticut General Statutes §12-117a, within two (2) months of the Board's action.